

CITY OF MILPITAS  
SISTER CITIES ADVISORY COMMISSION (SCC)  
COMMITTEE CONFERENCE ROOM

MINUTES  
October 29, 2015

- I. Call to Order and Roll Call** Chair Grilli called the meeting to order at 6:15 p.m. Commissioners present: Arbaugh, Arefi, Chang, Grilli. No alternate commissioners were present. Absent commissioners: Chen.

Council Liaison Marsha Grilli: Present  
MHS Student Liaison Mikayla Horyza: Absent  
MUSD Liaison Gunawan Alisantosa: Absent  
Staff Liaison Leslie Stobbe: Present

- II. Alternates Seating of** None.

- III. Allegiance Pledge of** Led by Chair Grilli.

- IV. Minutes** MOTION to approve the minutes of August 27, 2015.  
M / S: Arbaugh / Arefi Ayes: All

- V. Agenda** MOTION to approve the agenda of October 29, 2015.  
M / S: Arefi / Arbaugh Ayes: All

- VI. Announcements:** None.

- VII. Public Forum:** None.

**VIII. New Business**

**1. Commission Liaisons for Sister Cities**

Chair Grilli reviewed the list of sister cities that have and do not have a commissioner liaison. It was noted that Commissioner Chen stated he would be the liaison for Seongnam City when it becomes a sister city. That left the City of Dagupan without a commissioner liaison.

**2. Scheduling Meetings Per FY2015-16 Annual Work Plan**

Staff highlighted the work plan schedule and items for upcoming agendas.

**3. Reschedule November Meeting to November 19**

MOTION: To set November 19 as the next meeting date.

M / S: Arbaugh / Arefi Ayes: All

## **IX. Old Business**

### **1. SCC Presentation to City Council on September 1, 2015**

Chair Grilli reviewed the presentation noting that there were few questions from the Council.

### **2. Seongnam City, Draft Memorandum of Understanding Review**

Staff explained that Seongnam has undergone a personnel change that will delay its response to the draft and responding to the SCC's questions about the previous MOU draft. The Seongnam contact stated she will contact staff when the MOU is revised to reflect questions raised by the SCC.

### **3. E-Pal Project with Sister Cities**

Staff is in ongoing contact between teacher Andrea Hutchinson and sister city representatives. Tsukuba e-pals are underway with communication established between 13 students. Huizhou is selecting its 22 students and will provide these shortly. Dagupan established two contacts that emailed staff, but haven't responded as of publication of these minutes (November 12) to her inquiry about when the student names and emails will be available.

### **4. Tsukuba City, Japan**

No new information was discussed.

### **5. Dagupan City, Philippines**

No new information was discussed.

### **6. Huizhou Municipality, China**

No new information was discussed.

## **X. Student Liaison Report – None**

## **XI. City Council Liaison Report – None**

## **XII. School District Liaison Report – None**

## **XIII. Future Agenda Items**

1. Sister City Relationships / Cultural Exchanges
  - i. Tsukuba, Japan
  - ii. Dagupan, Philippines
  - iii. Huizhou, China
2. MOU Display on 2<sup>nd</sup> Floor of Milpitas City Hall

## **XII. Adjournment**

No further business was discussed. Chair Grilli requested a motion to adjourn the meeting at 6:52 p.m. until the rescheduled meeting of November 19, 2015.

MOTION: Adjourn the meeting of May 28, 2015 to the regular meeting of August 27, 2015.

M / S: Chen / Arefi

Ayes: All

Respectfully Submitted,

Leslie Stobbe  
Staff Liaison